

The background of the entire page is a faded, semi-transparent image of the United States flag, showing the stars and stripes. The text is centered over this background.

CANDIDATE'S HANDBOOK
FOR THE
ANAHEIM UNION HIGH SCHOOL
DISTRICT
SPECIAL ELECTION
FEBRUARY 5, 2008

ORANGE COUNTY
REGISTRAR OF VOTERS
1300 S. GRAND AVENUE. BLDG. C
SANTA ANA, CA 92705
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**THE FEBRUARY 5, 2008 CANDIDATE'S
HANDBOOK FOR THE ANAHEIM UNION HIGH
SCHOOL DISTRICT SPECIAL ELECTION IS INTENDED
TO PROVIDE GENERAL INFORMATION FOR
CANDIDATES AND COMMITTEES, AND DOES NOT
HAVE THE FORCE AND EFFECT OF LAW,
REGULATION OR RULE. IT IS DISTRIBUTED WITH
THE UNDERSTANDING THAT THE REGISTRAR OF
VOTERS OF THE COUNTY OF ORANGE IS NOT
RENDERING LEGAL ADVICE AND, THEREFORE, THE
HANDBOOK IS NOT TO BE A SUBSTITUTE FOR
LEGAL COUNSEL FOR THE INDIVIDUAL,
ORGANIZATION OR CANDIDATE USING IT.**

**THE REGISTRAR OF VOTERS STRONGLY
RECOMMENDS THAT ANY PROSPECTIVE
CANDIDATE OBTAIN LEGAL ADVICE, TO ASSIST IN
COMPLYING WITH APPLICABLE CALIFORNIA LAWS,
INCLUDING THE CALIFORNIA ELECTION CODE, THE
CALIFORNIA EDUCATION CODE, AND THE
CALIFORNIA GOVERNMENT CODE.**

TABLE OF CONTENTS

	Page(s)
Election Calendar.....	1-4
Qualifications (General) to Run For and Hold Public Office.....	5
Qualifications (Special) to Run For and Hold Public Office.....	6
Declaration of Candidacy.....	7
Ballot Designations.....	8-9
Ballot Order of Candidates.....	10
Write-In Candidate Procedures.....	10
Candidate’s Statement (of Qualifications).....	11-12
Candidate’s Statement Deposit Requirement.....	12
Candidate’s Statement Word Count.....	13
Campaign Disclosure Filing Schedule.....	14
Campaign Disclosure Filing Requirements.....	15
Code of Fair Campaign Practices.....	16
Political Advertisement Requirements.....	16
Simulated Ballot Requirements.....	17
Poll Watcher Guidelines.....	17-18
Election Night Results.....	18
Penal Provisions.....	19-21
Services to Candidates.....	22

ELECTION CALENDAR – FEBRUARY 5, 2008

October 8, 2007*
through
November 7, 2007
(E-120 – 90)

October 15, 2007
through
November 9, 2007
(E-113 – 88)

October 15, 2007
through
November 9, 2007
(E-113 – 88)

NOTICE OF ELECTION: The Registrar of Voters must publish once in a newspaper of general circulation the Notice of Election. The notice shall contain the date of the election; the offices for which candidates may be nominated; the qualifications for each office; and when and where nomination papers may be obtained. The Registrar of Voters shall deliver a copy of the published notice to the school district secretary, who shall post it.

§§ 12112, 12113, Ed. §§ 5361, 5363

NOMINATION PERIOD: Declaration of Candidacy forms may be obtained from and must be filed with the Registrar of Voters office from **October 15, 2007 through November 9, 2007, 5:00 p.m.**

§§ 8020, 8100, 10603

CANDIDATE’S STATEMENT OF QUALIFICATIONS:

Each candidate may prepare a statement on a form provided by the Registrar of Voters. The statement may contain no more than 200 words, unless the governing body of the local agency has authorized the statement to contain 400 words. The statement must be filed at the same time the Declaration of Candidacy is filed. The statement may be withdrawn, **but not changed**, during the nomination period and until 5:00 p.m. of the next working day after the close of the nomination period.

§ 13307

The Registrar of Voters will estimate the total cost of printing and handling the candidates’ statements and will require each candidate filing a statement to pay in advance his/her estimated pro rata share as a condition of having his/her statement included in the voter’s pamphlet. This amount must be paid at the time the candidate’s statement is filed. If there is an underpayment, the candidate shall be required to pay the balance of the cost incurred. Overpayments will be refunded within 30 days of the election.

§ 13307

The candidate’s statement is confidential until after the expiration of the filing period. Copies of all candidates’ statements will be

*If the date falls on a Saturday, Sunday, or holiday, use the next business day.

November 9, 2007
(E-88)

November 9, 2007
(E-88)

November 9, 2007
(E-88)

November 10, 2007
through
November 19, 2007
(E-87 - 78)

November 15, 2007
(E-82)

December 7, 2007
through
February 5, 2008
(E-60 - 0)

December 7, 2007
(E-60)

available for public inspection at the Registrar of Voters office and on the Registrar of Voters website for 10 calendar days prior to being submitted for printing. **§§ 13311, 13313**

LAST DAY TO REQUEST CONSOLIDATION OF ELECTIONS WITH THE PRESIDENTIAL PRIMARY ELECTION:

Resolution requesting consolidation with the presidential primary election must be filed no later than this date. **Ed. § 5091**

DEADLINE – FILING OF DECLARATION OF CANDIDACY AND CANDIDATES’ STATEMENTS:

Last day to file Declaration of Candidacy and candidates’ statements with the Registrar of Voters office. **§§ 10510, 10603, 13307**

LAST DAY FOR CANDIDATES TO WITHDRAW: No candidate shall withdraw his/her Declaration of Candidacy after **5:00 p.m.** on the 88th day prior to the election. **§§ 10510, 10603**

PUBLIC REVIEW PERIOD: During this period, candidates’ statements of qualifications filed by November 9, 2007 will be available for public examination at the Registrar of Voters office from 8:00 a.m. to 5:00 p.m., Monday through Friday, and on the Registrar of Voters website. **§ 13313**

RANDOMIZED ALPHABET DRAWING: On this day, the Secretary of State shall conduct a drawing of the letters of the alphabet, the result of which shall be known as the randomized alphabet, to determine the order in which candidates appear on the presidential primary election ballot. **§ 13112**

LIST OF ABSENTEE VOTERS: First day computer tapes are available for purchase indicating all voters who have been issued an absentee ballot.

MILITARY AND OVERSEAS BALLOTS: Military and overseas ballots available to eligible voters on this date. **§§ 3103, 3304, 3307**

*If the date falls on a Saturday, Sunday, or holiday, use the next business day.

December 10, 2007
through
January 22, 2008
(E-57 - 14)

December 27, 2007
through
January 26, 2008
(E-40 - 10)

January 7, 2008
(E-29)

January 7, 2008
(E-29)

January 7, 2008
through
January 29, 2008
(E-29 - 7)

January 20, 2008*
through
February 4, 2008
(E-16 - 1)

January 21, 2008*
(E-15)

January 22, 2008
(E-14)

WRITE-IN CANDIDATES: Between these dates, statement of write-in candidacy is available for write-in candidates. It must be filed with the Registrar of Voters office by **January 22, 2008, 5:00 p.m.** **§ 8601**

SAMPLE BALLOT MAILING: Between these dates, county sample ballot pamphlets will be mailed by the Registrar of Voters office. **§§ 13300**

COMBINED SEMI-ANNUAL AND FIRST PRE-ELECTION CAMPAIGN DISCLOSURE STATEMENTS DUE: The last day to file campaign disclosure statements for candidates and committees for the period ending December 31, 2007. **Gov't § 84200.5**

LAST DAY TO REGISTER TO VOTE IN THIS ELECTION AND STILL BE MAILED A SAMPLE BALLOT PAMPHLET: Voters registering after January 7, 2008 will **NOT** be mailed a county sample ballot pamphlet. **§§ 9094, 13303**

ABSENTEE VOTING: Applications for absentee ballots available during this period from the Registrar of Voters office. Applications must be received by the Registrar of Voters office by January 29, 2008, 5:00 p.m. **§§ 3001, 3003, 3206**

LATE CAMPAIGN CONTRIBUTION REPORTING PERIOD: Contributions received of \$1,000 or more per source must be reported within 24 hours during this period. **Gov't § 84203**

LAST DAY TO REGISTER TO VOTE IN THE SPECIAL ELECTION: Closing date of registration for this election. **§§ 2102, 2107**

DEADLINE FOR WRITE-IN CANDIDATES TO FILE: Last day for a write-in candidate to file a statement of write-in candidacy and a Declaration of Candidacy with the Registrar of Voters office by **5:00 p.m.** **§ 8601**

*If the date falls on Saturday, Sunday, or holiday, use the next business day.

January 24, 2008
(E-12)

January 30, 2008
through
February 5, 2008
(E-6 - 0)

February 5, 2008
(E-0)

February 5, 2008
(E-0)

February 5, 2008
(E-0)

February 6, 2008
(E+1)

March 4, 2008
(E+28)

July 31, 2008
(E+177)

SECOND PRE-ELECTION CAMPAIGN DISCLOSURE

STATEMENTS DUE: The last day to file campaign disclosure statements for candidates and committees covering the period January 1, 2008 through January 19, 2008. **Gov't § 84200.5**

ABSENTEE VOTING – LATE CONDITIONS (EMERGENCY

VOTING): During this period, absentee ballots are available when conditions prevent voting at a polling place. Written application signed under penalty of perjury is required unless the absent voter's ballot is voted in the Registrar of Voters office. **§ 3021**

ELECTION DAY: Polls will be open from 7:00 a.m. to 8:00 p.m. Ballots will be centrally counted at the Registrar of Voters office.

§§ 14212, 15260

ABSENT VOTER BALLOTS RETURNED: Deadline for the Registrar of Voters office to receive absentee ballots by mail or in person is **February 5, 2008, 8:00 p.m.** A voter may deliver his/her absentee ballot in person to the Registrar of Voters office or to any polling place in the county by the close of the polls on Election Day. **§§ 3017, 3020**

SEMI-OFFICIAL CANVASS OF ELECTION RETURNS:

Beginning at 8:00 p.m. and continuing until completed, the Registrar of Voters will conduct the semi-official canvass of votes and report totals to the Secretary of State. **§§ 15150, 15151**

COMMENCE OFFICIAL CANVASS OF ELECTION RETURNS:

The Registrar of Voters will commence the official canvass of votes. **§§ 10547, 15301**

COMPLETE OFFICIAL CANVASS OF ELECTION RETURNS AND CERTIFY RESULTS BY THIS DATE:

The Registrar of Voters will certify the results of the election and prepare a statement of the results. **§ 15372**

SEMI-ANNUAL CAMPAIGN DISCLOSURE STATEMENTS DUE:

Last day to file semi-annual campaign disclosure statements for all candidates and committees for the period January 20, 2008 through June 30, 2008. **Gov't § 84200**

*If the date falls on a Saturday, Sunday, or holiday, use the next business day.

GENERAL QUALIFICATIONS TO RUN FOR PUBLIC OFFICE

A Candidate must be:

- 1. 18 years old by Election Day;**
- 2. a citizen of the State;**
- 3. a registered voter at the time nomination papers are issued, and, unless otherwise specifically provided, qualified to vote for the office;**
- 4. eligible to take the oath of office and be able to be bonded in the amounts provided for by statute.**

A candidate may not have been convicted of designated crimes specified in the Constitution and laws of the State.

Unless otherwise specifically provided, no person is eligible to be elected or appointed to an elective office unless that person is a registered voter and otherwise qualified to vote for that office at the time that nomination papers are issued to the person or at the time of the person's appointment. §201

Notwithstanding any other provision of law, a public officer who is a minor shall have the rights and liabilities of an adult, both civil and criminal, with regard to his/her official duties, and a candidate for nomination or election to public office who is a minor shall have the rights and liabilities of an adult, both civil and criminal, with regard to his/her activities as a candidate. Gov't §275.2

Successful candidates must qualify for office by taking the oath of office and be able to be bonded in the amounts provided for by statute, by the presiding judge of the Superior Court, and/or by judges of the Superior Court.

Cal. Const., Art. XX, §3; Gov't §§1450,1458

A person is incapable of holding a civil office if at the time of his/her election or appointment he/she is not 18 years of age and a citizen of the State. Gov't §1020

A person is disqualified from holding any office upon conviction of designated crimes as specified in the Constitution and laws of the State. Gov't §1021

The declaration of candidacy form to be completed by the candidate includes a statement that, if elected, he/she will qualify for and accept the office. §10511

SPECIAL QUALIFICATIONS FOR SCHOOL BOARD MEMBER

- (a) Any person who is 18 years of age or older, a citizen of the State, a resident of the school district, a registered voter, and who is not disqualified by the Constitution or laws of the State from holding a civil office, is eligible to be elected or appointed a member of a governing board of a school district without further qualifications.

- (b) An employee of a school district may not be sworn into office as an elected or appointed member of that school district's governing board unless and until he or she resigns as an employee. If the employee does not resign, the employment will automatically terminate upon being sworn into office. Ed. §35107

In addition to the above, a candidate for a school district having trustee areas must be a resident of the trustee area for which he/she is a candidate. Ed. §5030

DECLARATION OF CANDIDACY PROCEDURES

Candidates for school board member **must** file a Declaration of Candidacy between **October 15, 2007 and November 9, 2007.**

There is **no** filing fee. Nomination signatures are **not** required.

DECLARATION OF CANDIDACY

October 15, 2007 is the first day that candidates for school board member may obtain the Declaration of Candidacy and candidate's statement of qualifications forms. Forms are available at the Registrar of Voters office, 1300 S. Grand Ave., Building C, Santa Ana.

Information to be completed by the candidate on the Declaration of Candidacy form includes the candidate's name, occupation (ballot designation), residence address, and phone number. The Declaration of Candidacy includes a statement under penalty of perjury under the laws of the State of California that the information is true and correct. §10511

The candidate must take the Oath of Allegiance before the deputy receiving the form. (The Oath may alternatively be taken before a Notary Public.)

There is no filing fee. The last day to file as a candidate is **November 9, 2007, 5:00 p.m.**

The last day to withdraw as a candidate is **November 9, 2007, 5:00 p.m.** §§10510, 10603

BALLOT DESIGNATIONS FOR CANDIDATES

(§13107)

Immediately under the name of each candidate, and not separated from the name by any line, may appear at the option of the candidate only one of the following designations:

- (1) Words designating the elective city, county, district, state or federal office which the candidate holds at the time of filing the nomination documents to which he/she was elected by vote of the people, or to which he/she was appointed, in the case of a superior court judge.
- (2) The word "incumbent" if the candidate is a candidate for the same office which he/she holds at the time of filing the nomination papers, and was elected to that office by a vote of the people, or, in the case of a superior court judge, was appointed to that office.
- (3) No more than three words designating either the current principal professions, vocations, or occupations of the candidate, or the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents. For purposes of this section, all California geographical names shall be considered to be one word. Hyphenated words that appear in any generally available standard reference dictionary, published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.
- (4) The phrase "appointed incumbent" if the candidate holds an office other than a judicial office by virtue of appointment, and the candidate is a candidate for election to the same office, or, if the candidate is a candidate for election to the same office or to some other office, the word "appointed" and the title of the office. In either instance, the candidate may not use the unmodified word "incumbent" or any words designating the office unmodified by the word "appointed." However, the phrase "appointed incumbent" shall not be required of a candidate who seeks reelection to an office which he/she holds and to which he/she was appointed, as a nominated candidate, in lieu of an election, pursuant to Education Code sections 5326 and 5328 or Elections Code sections 7228, 7423, 7673, 10229, or 10515.

Neither the Secretary of State nor any other election official shall accept a designation of which any of the following would be true:

- (1) It would mislead the voter.
- (2) It would suggest an evaluation of a candidate, such as outstanding, leading, expert, virtuous, or eminent.
- (3) It abbreviates the word "retired" or places it following any word or words which it modifies.

BALLOT DESIGNATIONS FOR CANDIDATES

(§13107)
(Continued)

- (4) It uses a word or prefix, such as “former” or “ex-,” which means a prior status. The only exception is the use of word “retired.”
- (5) It uses the name of any political party, whether or not it has qualified for the ballot.
- (6) It uses a word or words referring to a racial, religious, or ethnic group.
- (7) It refers to any activity prohibited by law.

If upon checking the nomination documents, the elections official finds the designation to be in violation of any of the restrictions set forth in this section, the elections official shall notify the candidate by registered or certified mail return receipt requested, addressed to the mailing address appearing on the candidate's nomination documents.

The candidate shall, within three days from the date of receipt of the notice, appear before the elections officer to provide an alternate designation.

In the event the candidate fails to provide an alternate designation, no designation will appear after the candidate's name.

No ballot designation given by a candidate shall be changed by the candidate after the final date for filing nomination documents, except as specifically requested by the elections official to change an unacceptable designation.

In all cases, words so used will be printed in 8-point roman uppercase and lowercase type except that, if the designation selected is so long that it would conflict with the space requirements of sections 13207 and 13211, the elections official shall use a type size for the designation for each candidate for that office sufficiently smaller to meet these requirements.

Whenever a foreign language translation of a candidate's designation is required under the Voting Rights Act of 1965 (42 U.S.C. Sec. 1971, et seq.), as amended, to appear on the ballot in addition to the English language version, it shall be as short as possible, as consistent as is practicable with section 13107, and shall employ abbreviations and initials wherever possible in order to avoid undue length.

BALLOT ORDER OF CANDIDATES

The Secretary of State shall conduct a drawing of the letters of the alphabet, the result of which shall be known as a randomized alphabet. The procedure shall be as follows: Each letter of the alphabet shall be written on a separate slip of paper, each of which will be folded and inserted into a capsule. Each capsule shall be opaque and of uniform weight, color, size, shape, and texture. The capsules shall be placed in a container, which shall be shaken vigorously in order to mix them thoroughly. The container then shall be opened and the capsules removed at random one at a time. As each is removed, it shall be opened and the letter on the slip of paper read aloud and written down. The resulting random order of letters constitutes the randomized alphabet, which is to be used in the same manner as the conventional alphabet in determining the order of all candidates in all elections. For example, if two candidates with the surnames Campbell and Carlson are running for the same office, their order on the ballot will depend on the order in which the letter M and R were drawn in the randomized alphabet drawing. The drawing shall be open to the public. A drawing will take place for each election date. **The date of the drawing for the special election will be November 15, 2007, 11:00 a.m.**

§13112

WRITE-IN CANDIDATES

Every person who desires to be a write-in candidate and have his/her name as written on the ballot of an election counted for a particular office shall file:

- (a) A statement of write-in candidacy that contains the following information:
 - (1) Candidate's name.
 - (2) Residence address.
 - (3) A declaration stating that he/she is a write-in candidate.
 - (4) The title of the office for which he/she is running.
 - (5) The date of the election.

The statement of write-in candidacy form shall be available from the Registrar of Voters office on **December 10, 2007**. The statement shall be delivered to the Registrar of Voters no later than the 14th day prior to the election, **January 22, 2008, 5:00 p.m.**

§8601

No fee or charge shall be required of a write-in candidate.

§8604

CANDIDATE'S STATEMENT OF QUALIFICATIONS
(§13307)

Each candidate for nonpartisan elective office in any local agency, including any city, county, city and county, or district, may prepare a candidate's statement on an appropriate form provided by the elections official. The statement may include the name, age and occupation of the candidate and a brief description, of no more than 200 words, of the candidate's education and qualifications expressed by the candidate himself/herself. However, the governing body of the local agency may authorize an increase in the limitations on words for the statement from 200 to 400 words. The statement shall not include the party affiliation of the candidate, nor membership or activity in partisan political organizations. The candidate must sign the statement before it is filed in the office of the Registrar of Voters when his/her nomination papers are returned for filing, if it is for a primary election, or for an election for offices for which there is no primary. The statement shall be filed in the office of the elections official no later than the 88th day before the election, if it is for an election for which nomination papers are not required to be filed. The statement **may be withdrawn, but not changed**, during the period for filing nomination papers and until **5:00 p.m.** of the next working day after the close of the nomination period.

The Registrar of Voters will send to each voter, together with the sample ballot, a voter's pamphlet which contains the written statements of each candidate that is prepared pursuant to this section. The statement of each candidate will be printed in type of uniform size and darkness, and with uniform spacing.

All candidates' statements shall remain confidential until the expiration of the filing deadline.

§13311

The Registrar of Voters will estimate the total cost of printing and handling of the candidates' statements filed pursuant to this section, and will require each candidate having a statement to pay in advance his/her estimated pro rata share as a condition of having his/her statement included in the voter's pamphlet. The candidate must also sign a deposit agreement at the time the statement is filed. A copy of the signed deposit agreement and signed statement will be given to the candidate. The Registrar of Voters will determine the cost for each candidate and will refund any excess amount paid within 30 days of the election. An invoice will be sent if any additional amount is required to be paid by the candidate.

In the event that a candidate pays for a statement by check and the check is returned by the bank due to insufficient funds, the candidate will have 24 hours to pay for the statement in cash, money order or certified check, or the statement will not be printed in the voter's pamphlet.

NOTE: Pursuant to minority language provisions of the federal Voting Rights Act of 1965, Orange County is required to provide election materials in the Chinese, Korean, Vietnamese and Spanish languages in addition to English. The materials covered by this Act include candidates' statements. Therefore, all estimated costs include translating and printing of candidates' statements in the Chinese, Korean, Spanish and Vietnamese languages. These materials will be provided to voters who have requested Chinese, Korean, Spanish and Vietnamese language election materials.

CANDIDATE'S STATEMENT OF QUALIFICATIONS

(§13307)
(Continued)

Nothing in the foregoing shall be deemed to make any statement or the authors thereof free or exempt from any civil or criminal action or penalty because of any false, slanderous or libelous statements offered for printing or contained in the voter's pamphlet.

Before the nomination period opens, the local agency for that election shall determine whether a charge shall be levied against that candidate for the candidate's statement sent to each voter. This decision shall not be revoked or modified after the seventh day prior to the opening of the nominating period. A written statement of the regulations with respect to charges for handling, packaging, and mailing shall be provided to each candidate or his/her representative at the time he/she picks up the nomination papers.

For all candidates' statements filed on or before **November 9, 2007**, the public review period is **November 10, 2007 through November 19, 2007, 5:00 p.m.**

**DEPOSIT AMOUNT REQUIRED FOR SCHOOL DISTRICT
CANDIDATE'S STATEMENT OF QUALIFICATIONS**

School District

200 words

Anaheim Union High School District

\$1617.12

NOTE: Candidate Statement cost estimates are calculated using the following assumptions: two candidates per contest, two 200 word statements per contest, 10% increase in voter registration prior to the printing of the sample ballots. They are based on registered voter counts from May 22, 2007. Since the actual costs are based on the actual number of candidates and length of statements, the following must be considered an estimate.

Although the Registrar of Voters attempts to make the closest possible estimates, there are often increases or decreases in costs for a particular contest. Bills, if any, or refunds will be sent within thirty (30) days of the election.

WORD COUNT STANDARD FOR CANDIDATE'S STATEMENT
(§9)

The following are the guidelines for computing the word count:

The title of the office, name, district, age and occupation lines are not included in the word count –only the text is counted. Punctuation is not counted.

Dictionary words.....one word
The words "a", "the", "and", "an" are counted as individual words.

Geographical names - County of Orange, San Juan Capistrano.....one word

Abbreviations - UCLA, U.C.L.A., PTA, P.T.A., USMC, U.S.M.C.....one word

Regularly hyphenated words appearing in any generally available standard reference dictionary published in the United States within 10 years preceding the election.....one word
Each part of all other hyphenated words shall be counted as a separate word.

Dates - all digits (4/8/98).....one word
Words and digits (April 8, 1998).....two words

Whole numbers - Digits (1 or 10 or 100, etc.).....one word
Spelled out (one or ten or one hundred).....each word counts as one word

Numeric combinations (1973, 18 1/2, 1971-73, 5%).....one word

Monetary amounts (if the dollar sign is used with figures - \$1,000).....one word
Spelled out (one thousand dollars).....each word counts as one word

Telephone numbers.....one word

Internet web site address.....one word

If the text exceeds the word limit, the candidate must delete or change a sufficient number of words, or a sentence, to put the statement within the required word limit before the statement is filed. The candidate should correct any misspellings before the statement is filed.

The submitted statement must be typed. No word will be printed in "ALL CAPS", bolded or underlined. Do not use bullet points or numbers as bullet points. The scanning equipment used by the Registrar of Voters office to produce camera ready copy for sample ballot printing has some limitations; therefore, the style of a candidate's statement must conform to the sample you will be given. The statement may include a description of the candidate's education and qualifications expressed by the candidate himself/herself.

The candidate must sign and date the statement before it is filed. All statements are confidential until the expiration of the filing deadline. The candidate is required to pay the estimated cost of the statement and sign a deposit agreement at the time the statement is filed. When the statement is filed, a copy of the signed statement and the signed deposit agreement will be given to the candidate.

The statement must be filed at the same time that the declaration of candidacy is filed. The statement **may be withdrawn, but not changed**, during the period for filing nomination documents and until **5:00 p.m.** of the next working day after the close of the nomination period.

**CAMPAIGN DISCLOSURE FILING SCHEDULE
(Government Code §§81000-91015)**

GENERAL ELECTION

<u>STATEMENT</u>	<u>PERIOD COVERED</u>	<u>DUE DATE</u>
SEMI-ANNUAL	* – DECEMBER 31, 2007	JANUARY 7, 2008
1ST PRE-ELECTION	* – DECEMBER 31, 2007	JANUARY 7, 2008
2ND PRE-ELECTION	JANUARY 1 – JANUARY 19, 2008	JANUARY 24, 2008
LATE CONTRIBUTIONS & INDEPENDENT EXPENDITURES OF \$1,000 OR MORE	JANUARY 20 – FEBRUARY 4, 2008	WITHIN 24 HOURS OF RECEIPT
SEMI-ANNUAL	JANUARY 20 – JUNE 30, 2008	JULY 31, 2008

*The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1 if no previous statement has been filed.

**FAILURE TO FILE OR LATE FILING OF CAMPAIGN DISCLOSURE STATEMENTS
COULD RESULT IN MONETARY FINES.**

The second pre-election statements must be sent by personal or guaranteed overnight delivery. All other type of statements (first pre-election and semi-annual) may be sent by first class mail.

Campaign statements containing 30 pages or less may be faxed provided that the required original (a copy containing an original signature of the committee treasurer) and the required copies are sent by first-class mail or by guaranteed overnight delivery service within 24 hours of the filing deadline. See information in campaign reporting kit for more details.

If you have any questions, call the Registrar of Voters at (714) 567-7558 for assistance.

ALL CANDIDATES ARE REQUIRED TO FILE CAMPAIGN DISCLOSURE STATEMENTS

For detailed information on Campaign Disclosure Statements, see the Campaign Disclosure Manual 2. The manual is prepared by the Fair Political Practices Commission, and it is included in each candidate's campaign reporting kit.

If you plan on spending one thousand dollars (\$1,000) or more in a calendar year, you will receive a campaign reporting kit when you file for office. The kit contains all the necessary forms and instructions for filing your required campaign disclosure statements.

If you plan on spending less than one thousand dollars (\$1,000) in a calendar year, you will receive a form 470 (short form) when you file for office. Every candidate or officeholder who has filed a short form and who thereafter receives contributions or makes expenditures totaling one thousand dollars (\$1,000) or more in a calendar year, shall send written notification to the Secretary of State, the local filing officer, and each candidate contending for the same office within 48 hours of receiving or expending a total of one thousand dollars (\$1,000). The written notification shall revoke the previously filed short form statement. Gov't §84206

If you have questions concerning Campaign Disclosure, you may call the Registrar of Voters at (714) 567-7558 for assistance.

For technical questions regarding completion of campaign disclosure forms, please contact:

Fair Political Practices Commission
428 J Street, Suite 620
Sacramento, California 95814
1-866-ASKFPPC/1-866-275-3772
www.fppc.ca.gov

CODE OF FAIR CAMPAIGN PRACTICES

At the time an individual is issued his/her Declaration of Candidacy or any other paper evidencing an intention to be a candidate for public office, the elections official shall give the individual a blank form of the Code of Fair Campaign Practices and a copy of the provisions of Chapter 5 of Division 20 of the Elections Code. The elections official shall inform each candidate for public office that subscription to the code is voluntary.

In the case of a committee making an independent expenditure as defined in section 82031 of the Government Code, the Secretary of State shall provide a blank form and a copy of the provisions of Chapter 5 of Division 20 of the Elections Code to the individual filing, in accordance with Title 9, (commencing with section 81000) of the Government Code, an initial campaign statement on behalf of the committee. §20440

The Registrar of Voters shall accept at all times prior to the election, all completed forms that are properly subscribed to by a candidate for public office and shall retain them for public inspection until 30 days after the election. §20442

Every code subscribed to by a candidate for public office pursuant to Chapter 6 of Division 20 of the Elections Code is a public record open for public inspection. §20443

In no event shall a candidate for public office be required to subscribe to or endorse the code. §20444

POLITICAL ADVERTISEMENT REQUIREMENTS

Any paid political advertisement which refers to an election or to any candidate for state or local elective office and that is contained in or distributed with a newspaper, shall bear on each surface or page thereof, in type or lettering at least half as large as the type or lettering of the advertisement or in 10-point roman type, whichever is larger, the words "Paid Political Advertisement". The words shall be set apart from any other printed matter.

As used in this section "paid political advertisement" shall mean and shall be limited to, published statements paid for by advertisers for purposes of supporting or defeating any person who has filed for an elective state or local office. §20008

SIMULATED BALLOT REQUIREMENTS

Every simulated ballot or simulated sample ballot shall bear on each surface or page thereof, in type or lettering at least half as large as the type of lettering of the statement or words or in 10-point roman type, whichever is larger, in a printed or drawn box and set apart from any other printed matter, the following statement:

NOTICE TO VOTERS (Required by law)

This is not an official ballot or an official sample ballot prepared by the county elections official or the Secretary of State.

This is an unofficial, marked ballot prepared by _____ (insert name and address of the person or organization responsible for preparation thereof).

Nothing in this section shall be construed to require this notice in any editorial or other statement appearing in a regularly published newspaper or magazine other than a paid political advertisement.

No simulated ballot or simulated sample ballot shall bear any official seal or the insignia of any public entity, nor shall that seal or insignia appear upon the envelope in which it is mailed or otherwise delivered.

The superior court, in any case brought before it by any registered voter, may issue a temporary or permanent restraining order or injunction against the publication, printing, circulation, posting, or distribution of any matter in violation of this section, and all cases of this nature shall be in a preferred position for purposes of trial and appeal, so as to assure the speedy disposition thereof. §20009

ELECTION DAY - POLL WATCHING GUIDELINES

The election process is a public affair and anyone who wishes may observe. However, the vote of the individual citizen is secret, and no one may interfere with a voter's right to cast a secret ballot. Members of the precinct boards are sworn election officials of the County of Orange and have complete responsibility for conducting all phases of the election in their precinct. Certain standards are expected of observers:

- Poll watchers may not interfere in any way with the conduct of the election or with the vote count following the close of the polls. Any person who interferes with the election or with a voter is punishable by imprisonment in the state prison for 16 months or two or three years. §18502
- The election must be orderly. Do not talk in a loud voice, cause confusion, or congregate inside the polls. Do not ask to use the telephone or other facilities.
- The area between the official table and the voting booths is for voters only and may not be used as an observer post. §14221
- Poll watchers may not sit at the official table or handle any of the official voting equipment, supplies, or ballots. §14223

ELECTION DAY - POLL WATCHING GUIDELINES

- Poll watchers may not wear candidate badges, discuss candidates, how a voter voted, or bring any campaign material into the polling place. This constitutes electioneering and is illegal. Electioneering may not be conducted within 100 feet of a polling place. The term "100 feet of a polling place" means a distance of 100 feet from the room or rooms in which voters are signing the Roster-Index and casting ballots. The blue "POLLING PLACE 100' " signs which are posted outside, indicate the 100 foot boundary for electioneering. Violation of this section is a misdemeanor. §18370
- No one may be within 100 feet of a polling place while wearing a firearm or a peace officer or security guard uniform except: (1) An unarmed uniformed guard or security personnel who is at the polling place to cast his/her vote; (2) A peace officer who is conducting official business in the course of his/her public employment or who is at the polling place to cast his/her vote; (3) A private guard or security personnel hired or arranged for by a city or county elections official; (4) A private guard or security personnel hired or arranged for by the owner or manager of the facility or property in which the polling place is located if the guard or security personnel is not hired or arranged solely for the day on which an election is held. §18544
- The Precinct Board will attempt to respond to any reasonable, lawful requests from observers. The Registrar's office has instructed Precinct Officers to ask unruly poll watchers to leave, and to ask for assistance from the local law enforcement agency, if necessary.

ELECTION NIGHT RESULTS

Orange County uses a central location for tallying votes. All ballots are tabulated in the Registrar of Voters Tally Center located at 1300 S. Grand Ave., Bldg. C, Santa Ana.

The vote counting procedure is open to public viewing. Unofficial results are available throughout the evening of the election in the Registrar of Voters office beginning at approximately 8:15 p.m. and continuing until all precinct ballots have been tallied. Results may also be obtained by calling the Registrar of Voters office at (714) 567-7600 or visiting our web site (www.ocvote.com).

PENAL PROVISIONS

- (a) The Legislature finds and declares that the voters of California are entitled to accurate representations in materials that are directed to them in efforts to influence how they vote.
- (b) No person shall publish or cause to be published, with intent to deceive, any campaign advertisement containing a signature that the person knows to be unauthorized.
- (c) For purposes of this section, "campaign advertisement" means any communication directed to voters by means of a mass mailing as defined in Section 82041.5 of the Government Code, a paid television, radio, or newspaper advertisement, an outdoor advertisement, or any other printed matter, if the expenditures for that communication are required to be reported by Chapter 4 (commencing with Section 84100) of Title 9 of the Government Code.
- (d) For purposes of this section, an authorization to use a signature shall be oral or written.
- (e) Nothing in this section shall be construed to prohibit a person from publishing or causing to be published a reproduction of all or part of a document containing an actual or authorized signature, provided that the signature so reproduced shall not, with the intent to deceive, be incorporated into another document in a manner that falsely suggests that the person whose signature is reproduced has signed the other document.
- (f) Any knowing or willful violation of this section is a public offense punishable by imprisonment in the state prison or in a county jail, or by a fine not to exceed fifty thousand dollars (\$50,000), or by both that fine and imprisonment.
- (g) As used in this section, "signature" means either of the following:
 - (1) A handwritten or mechanical signature, or a copy thereof.
 - (2) Any representation of a person's name, including, but not limited to, a printed or typewritten representation, that serves the same purpose as a handwritten or mechanical signature. Penal Code §115.1

Every person who subscribes to any nomination petition a fictitious name, or who intentionally subscribes thereto the name of another, or who causes another to subscribe such a name to such a petition, is guilty of a felony and is punishable by imprisonment in the state prison for 16 months or two or three years. §18200

Any person who falsely makes or fraudulently defaces or destroys all or any part of a nomination paper, is punishable by a fine not exceeding one thousand dollars (\$1,000) or by imprisonment in the state prison for 16 months or two or three years or by both such fine and imprisonment. §18201

Every person acting on behalf of a candidate is guilty of a misdemeanor who deliberately fails to file at the proper time and in the proper place any nomination paper or declaration of candidacy in his/her possession, entitled to be filed under the provisions of this code. §18202

PENAL PROVISIONS

(Continued)

Any person who files or submits for filing a nomination paper or declaration of candidacy knowing that it or any part of it has been made falsely is punishable by a fine not exceeding one thousand dollars (\$1,000) or by imprisonment in the state prison for 16 months or two or three years or by both such fine and imprisonment. §18203

Any person who willfully suppresses all or any part of a nomination paper or declaration of candidacy either before or after filing is punishable by a fine not exceeding one thousand dollars (\$1,000) or by imprisonment in the state prison for 16 months or two or three years or by both such fine and imprisonment. §18204

A person shall not directly or through any other person advance, pay, solicit, or receive or cause to be advanced, paid, solicited, or received any money or other valuable consideration to or for the use of any person in order to induce a person not to become or to withdraw as a candidate for public office. Violation of this section shall be punishable by imprisonment in the state prison for 16 months or two or three years. §18205

Any candidate in an election or incumbent in a recall election who knowingly makes a false statement of a material fact in a candidate's statement, prepared pursuant to sections 11327 or 13307, with the intent to mislead the voters in connection with his/her campaign for nomination or election to a nonpartisan office is punishable by a fine not to exceed one thousand dollars (\$1,000). §18351

No person, on election day or at any time that a voter may be casting a ballot, shall, within 100 feet of a polling place or an elections official's office:

- (a) Circulate an initiative, referendum, recall, or nomination petition or any other petition;
- (b) Solicit a vote or speak to a voter on the subject of marking his/her ballot;
- (c) Place a sign relating to voters' qualifications or speak to a voter on the subject of his/her qualifications except as provided in section 14240;
- (d) Do any electioneering.

As used in this section "100 feet of a polling place or an elections officials office" means a distance 100 feet from the room or rooms in which voters are signing the roster and casting ballots.

Any person who violates any of the provisions of this section is guilty of a misdemeanor. §18370

No candidate or representative of a candidate, and no proponent, opponent, or representative of a proponent or opponent, of an initiative, referendum, or recall measure, or of a charter amendment, shall solicit the vote of an absentee voter, or do any electioneering, while in the residence or in the immediate presence of the voter, and during the time he/she knows the absentee voter is voting.

PENAL PROVISIONS

(Continued)

Any person who knowingly violates this section is guilty of a misdemeanor.

This section shall not be construed to conflict with any provisions of the federal Voting Rights Act of 1965, as amended, nor to preclude electioneering by mail or telephone or in public places, except as prohibited by section 18370, or by any other provision of law.

§18371

No one who holds, or who is seeking election or appointment to, any office shall, directly or indirectly, offer or arrange for any increase in compensation or salary for an employee of a state or local agency in exchange for, or a promise of, a contribution or loan to any committee controlled directly or indirectly by the person who holds, or who is seeking election or appointment to, an office. A violation of this section is punishable by imprisonment in a county jail for a period not exceeding one year, a fine not exceeding five thousand dollars (\$5,000), or by both that imprisonment and fine. Gov't §3205.5

SERVICES TO CANDIDATES

MAPS

A set of precinct maps is located on our public counter. If you wish to purchase maps of the district in which you are a candidate, our Map Unit at (714) 567-7586, will supply you with the information needed to order maps.

REGISTRATION FORMS

For candidates and committees wishing to conduct registration drives to register voters, postcard registration forms are available at the Registrar's office from the Voter Registration Specialist. You may obtain the quantity of registration forms you deem necessary, subject to availability. You will be asked to complete a Statement of Distribution form at the time the forms are issued to you. For further information, please call (714) 567-7569.

COMPUTER PRODUCTS

Registered Voter File: Candidates may purchase the registered voter file on CD-ROM. The file is in alphabetical sequence and can be ordered with the names of all voters in Orange County or just the voters in a particular city or district.

Indexes: All candidates are entitled to purchase indexes. These are printed lists of registered voters by precinct, listed by address with the street names arranged alphabetically and street numbers in numerical order for a given street name.

Each candidate may purchase up to two copies (sets) of indexes for his/her own use or the use of his/her committee. These may be a complete set, including all precincts within the district in which the candidate is running, or a partial set, including some of the precincts in the district. Indexes sell for 50 cents per thousand names or portion thereof. Indexes may be ordered by filling out the proper form at the Registrar's office or by writing a letter to the Registrar's office requesting indexes for a certain district. The cost of the product is payable in advance at the time the product is requested. For further information, please call (714) 567-7615.

The candidate must fill out a written request form containing a signed declaration that the data purchased will be used only for election purposes.

Products are usually available within 3-4 days of placing the order (depending on job scheduling). For further information, please call (714) 567-7615.

ABSENTEE BALLOT APPLICATIONS

The Secretary of State shall prepare and distribute to appropriate elections officials a uniform application format for an absent voter's ballot which conforms to the requirements of section 3006. All individuals, organizations and groups who distribute applications for an absent voter's ballot shall follow this format. §3007

If you choose to distribute applications for absentee ballots, you will be asked to complete a Statement of Distribution Plans before receiving a camera-ready copy of the application. You will be given a list of the application requirements and the Elections Code sections covering penal provisions.